

**A. OPENING**

1. **CALL TO ORDER:** The meeting of the Richland Township Board of Supervisors Reorganization meeting was called to order on Monday, January 6, 2025, at 7:00 pm with Tim Arnold, Chairperson president.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Present:** Tim Arnold, Chairperson; Chris Vanelli, Vice Chair; Kathie Doyle, Member; Leslie Huhn, Township Manager; Rich Ficco, Police Chief; Mike Schwartz, Township Engineer; and Vicki Schuller, Administrative Assistant.  
**Absent:** Linc Treadwell, Township Solicitor

**B. ANNOUNCEMENTS**

**C. PUBLIC HEARINGS**

1. **Public Hearing and Possible Adoption of Ordinance No. 304 – Weight Restriction and Vehicle Code Ordinance**  
Motion to open the Public Hearing  
  
**MOTION BY:** Kathie Doyle  
**SECOND BY:** Chris Vanelli  
**MOTION CARRIED**  
  
Public Comment – None  
  
Motion to close the Public Hearing  
  
**MOTION BY:** Chris Vanelli  
**SECOND BY:** Kathie Doyle  
**MOTION CARRIED**  
  
Motion to adopt Ordinance No. 304 amending the Vehicle Code to set weight restrictions on Reservoir, California & Portzer Road and to place speed, parking and stop restrictions in the Twin Lakes Development.  
  
**MOTION BY:** Kathie Doyle  
**SECOND BY:** Chris Vanelli  
**MOTION CARRIED**

**D. PUBLIC COMMENT**

**E. ZONING HEARING BOARD APPLICATIONS**

1. **Joshua and Elizabeth Burrow – 1819 Mayflower Drive – TMP #36-058-004 – Variance Request to Exceed Impervious Coverage for a Kitchen Addition**  
  
Zoning Hearing Board application for Joshua and Elizabeth Burrow. The property is located at 1819 Mayflower Drive, Tax Map Parcel No. 36-058-004. The property lies within the (SRL) Suburban Residential Low Zoning District (Lot 4 within the Sweetbriar Phase III Subdivision) that has been approved as a B4 Single-Family Detached Cluster under Richland Township's portion of the Quakertown Area Zoning Ordinance Adopted 3/29/99. The applicant is seeking a variance from the following for a proposed 160 sq. ft. kitchen addition:  
  
1. A variance from 27-512.2.C.; a variance to exceed the 20% on lot impervious surface coverage. Is is noted that the original homebuyer acknowledged that the Developer utilized the reserved 200

sq. ft. of on lot impervious surface at the time when the home was constructed, leaving no additional impervious surface improvements for the lot.

The ZHB application was submitted incomplete on November 26, 2024. The application was found to be administratively complete on December 11, 2024. The sixty (60) day MPC timeframe is set to expire on February 8, 2025. The Zoning Hearing Board meeting is scheduled for Thursday, January 23, 2025.

The Board chose to take no action in the matter.

**F. DEVELOPER MATTERS**

**1. Baringer Keith DeWitt - 1845 California Road - TMP# 36-009-169 - Baringer Stormwater Exemption Request**

The applicant is proposing to construct an accessory Agricultural Building (60' x 80' 4,800sf) for the storage of a Model 1040 Rotoposter for composting to spread on their fields and mowers, tractors, skid steer and related equipment at 1845 California Road, Tax Map Parcel No. 36-009-169. The applicant has requested an exemption from the stormwater management requirements. If the exemption is granted the applicant shall pay the \$250.00 exemption fee.

Motion to approve Baringer Stormwater Exemption for Keith DeWitt subject to receiving the required exemption fee in the amount of \$250.00 dollars

**MOTION BY:** Kathie Doyle  
**SECOND BY:** Chris Vanelli  
**MOTION CARRIED**

**G. TOWNSHIP BUSINESS - NEW**

**1. Approval of Meeting Minutes**

Motion to approve the December 9, 2024 Meeting Minutes.

**MOTION BY:** Chris Vanelli  
**SECOND BY:** Kathie Doyle  
**MOTION CARRIED**

**2. Financial Business – Approve payment of Bills**

Motion to approve payment of the December 2024 bills.

**MOTION BY:** Kathie Doyle  
**SECOND BY:** Chris Vanelli  
**MOTION CARRIED**

**3. Approval of Professional Services Agreement with Heritage Conservancy**

Motion to approve and execute the Monitoring Agreement with Heritage Conservancy to provide monitoring services on Open Space properties and the Open Space Consulting Services Agreement for 2025.

**4. Discussion to Dissolve the Facilities & Ordinance Review Committees**

Motion to dissolve the Facilities and Ordinance Review Committees at this time.

**MOTION BY:** Chris Vanelli  
**SECOND BY:** Kathie Doyle  
**MOTION CARRIED**

5. **Approval of a PPL Request for a Grant Right-of-Way – TMP #36-009-163**  
Motion to grant PPL Electric Utilities Corporation a Grant for Right-of-Way over a portion of TMP #36-009-163 which is owned by Richland Township.

**MOTION BY:** Kathie Doyle

**SECOND BY:** Chris Vanelli

**MOTION CARRIED**

H. **TOWNSHIP BUSINESS ITEMS - OLD**

I. **BOARD & STAFF APPOINTMENTS**

J. **BOARD & STAFF REPORTS**

1. **SUPERVISORS**

2. **TOWNSHIP MANAGER**

3. **ENGINEER**

4. **SOLICITOR**

5. **POLICE CHIEF**

L. **PUBLIC COMMENT**

K. **ADJOURNMENT**

Motion to adjourn at 7:20 p.m.

**MOTION BY:** Chris Vanelli

**SECOND BY:** Kathie Doyle

**MOTION CARRIED**