

A. OPENING

1. **CALL TO ORDER:** The meeting of the Richland Township Board of Supervisor's was called to order on Monday, March 10, 2025, at 7:00 p.m. with Tim Arnold, Chairperson presiding.
2. **ROLL CALL: Present:** Tim Arnold, Chairperson; Chris Vanelli, Vice-Chair; Kathie Doyle, Member; Leslie Huhn, Township Manager; Rich Ficco, Police Chief; Linc Treadwell, Township Solicitor; Mike Schwartz, Township Engineer; and Vicki Schuller, Administrative Assistant.
3. **PLEDGE OF ALLEGIANCE**

B. ANNOUNCEMENTS

C. PRESENTATIONS

D. PUBLIC HEARINGS

E. PUBLIC COMMENT

Anthony Mills – President of UBREMS

Update of UBREMS activities in February. In February, UBREMS was dispatched 68 times through the 9 municipalities. Transported 52 times. 38 were ALS (Advanced Life Saving) calls the rest were transports. There were zero calls and zero transports in Richland Township.

Donna Stanziola – 232 Tollgate Road

Has anything been done or moved or been stopped with the building at Tollgate Rd. and 309? Mr. Arnold – said presently they have scheduled a Conditional Use hearing with the Planning Commission for an April meeting and coming before the BOS in a May meeting. Letters will be sent to residents within 500 feet.

F. ZONING HEARING BOARD APPLICATIONS

G. DEVELOPER MATTERS

1. **RIT Holdings, LLC – Conditional Use Decision – 26 West Zion Hill Road – TMP No. 36-005-007**
Motion to approve RIT Holdings, LLC Conditional Use Request subject to the conditions outlined in the Solicitor's Conditional Use Approval letter dated March 11, 2025.

MOTION BY: Chris Vanelli

SECOND BY: Kathie Doyle

MOTION CARRIED

H. BOARD & STAFF APPOINTMENTS

I. TOWNSHIP BUSINESS - NEW

1. **Approve Board of Supervisors Meeting Minutes**
Motion to approve the February 10, 2025, Board of Supervisors Meeting Minutes.

MOTION BY: Kathie Doyle

SECOND BY: Chris Vanelli

MOTION CARRIED

2. **Financial Business – Approve Payment of Bills**
Motion to approve payment of the February 2025 bills.

MOTION BY: Tim Arnold

SECOND BY: Chris Vanelli

MOTION CARRIED

3. **Approval of ARPA Report Submission**

Motion to approve submission of ARPA report for the grant based upon recommendation made by MVA during their preliminary audit to be submitted for the April 2025 reporting period.

MOTION BY: Kathie Doyle

SECOND BY: Chris Vanelli

MOTION CARRIED

4. **Unami Creek Stream Restoration Project – Final Payment Application**

Motion to approve the final payment in the amount of \$37,083.95 for the completion of the Unami Creek Restoration project.

MOTION BY: Chris Vanelli

SECOND BY: Kathie Doyle

MOTION CARRIED

5. **Hickon Road Bridge – Guiderail Project – Final Payment Application**

Motion to approve the final payment to Minichi, Inc. for the work completed on the Hickon Road Bridge Guiderail Project.

MOTION BY: Kathie Doyle

SECOND BY: Chris Vanelli

MOTION CARRIED

6. **Award of Bid for 2025 Line Painting**

Motion to award the line painting bid to Alpha Space Control, LLC, in the amount of \$52,850.00.

MOTION BY: Chris Vanelli

SECOND BY: Kathie Doyle

MOTION CARRIED

7. **Award of 2025 Road Work**

Motion to award the 2025 road materials bid to Asphalt Maintenance Solutions, LLC, in the amount of \$619,819.88.

MOTION BY: Chris Vanelli

SECOND BY: Kathie Doyle

MOTION CARRIED

8. **Last Chance Ranch – 5K Run – Review Event Request**

Motion to approve the request from Last Chance for a 5K run to be held on May 31st on Beck Road.

MOTION BY: Tim Arnold

SECOND BY: Chris Vanelli

MOTION CARRIED

9. **Preservation Board – Request to Contact Property Owners**

Motion to send a follow-up letter to the list of property owners for possible conservation easement discussions.

MOTION BY: Tim Arnold

SECOND BY: Chris Vanelli

MOTION CARRIED

10. Approval to Purchase Traffic Signal Replacement Parts

Motion to authorize the purchase of a traffic signal camera and a processor in an amount not to exceed \$20,000.00.

MOTION BY: Chris Vanelli

SECOND BY: Kathie Doyle

MOTION CARRIED

J. TOWNSHIP BUSINESS ITEMS – OLD – None

K. BOARD & STAFF REPORTS

1. SUPERVISORS

Kathie Doyle – Recognized volunteers who head up Bird Town. They have reached the highest level, Gold level, on review of their 2024 accomplishments. Barbara Beck takes lead and does an awesome job.

2. TOWNSHIP MANAGER

Leslie Huhn – We purchased a software called Constant Contact. That is to get information out to the public. There will be announcements on our website and Facebook page. Residents or Non-residents can sign up for notifications via text, phone call and email. There will be a form to complete online to choose how and what notifications they would like to receive.

3. ENGINEER

4. SOLICITOR

5. POLICE CHIEF

L. PUBLIC COMMENT

M. ADJOURNMENT